



Premise & Practice

EMPLOYER PACK

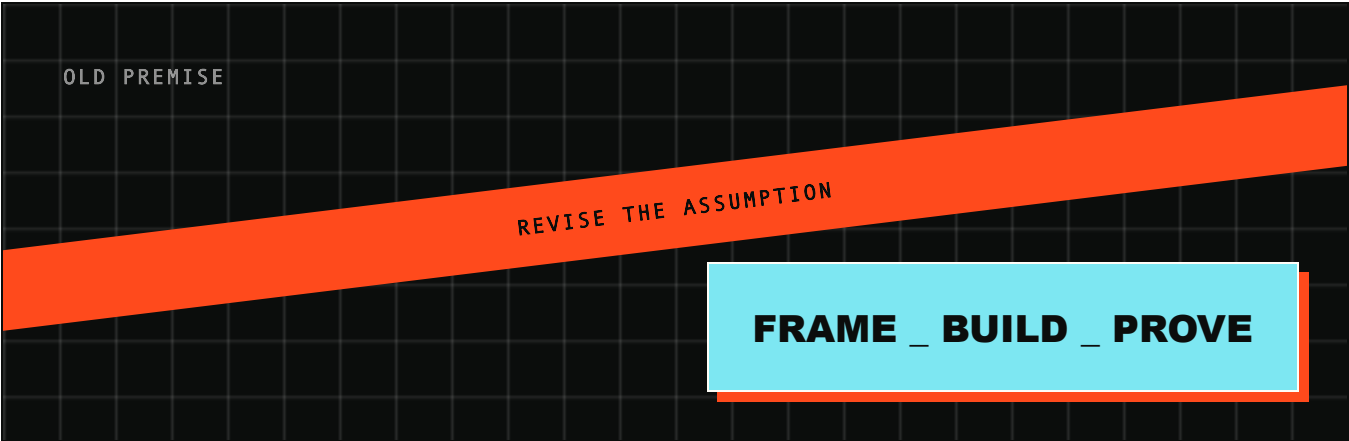
PROFESSIONAL DEVELOPMENT REQUEST

Jacksonville Founding Build Day, Founding Cohort

Don't learn AI. Rebuild Your Work Around It.

PREMISE	PATH	BUILD	PROOF
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PARTICIPANT-COMPLETED REIMBURSEMENT REQUEST



Participant: _____

Manager: _____

Proposed workflow: _____

REQUEST

I am requesting approval to participate in Jacksonville Founding Build Day, a small, hands-on professional-development program in Jacksonville Beach.

The program teaches a work-redesign method through one recurring workflow I already own. I will map the current work, name the outcome it supports, examine inherited assumptions, and test a bounded redesign. My proposed goal is:

BUSINESS VALUE I WILL TEST

- ☐ cycle time;
- ☐ rework;
- ☐ quality or consistency;
- ☐ handoffs;
- ☐ visibility;
- ☐ reviewer confidence;
- ☐ another measure: _____

Current baseline:

PROGRAM DELIVERABLES

- Workflow Definition and Rebuild Hypothesis;
- written work specification and quality bar;
- bounded AI-supported pilot;
- five-example Proof Pack;
- documented human approval point;
- Guardrail Card and stop condition;
- before-and-after Impact Card;
- concise internal demonstration;
- 30-day operating plan.

FORMAT AND TIME COMMITMENT

STAGE	FORMAT	TIME
Pework	Independent	75 to 90 minutes
Scope Clinic	Virtual	75 minutes
Build Day	In person, Jacksonville Beach	9:00 a.m. to 4:00 p.m.
Field Test	Normal work	Three or more uses
Proof Review	Virtual	60 minutes
Adoption Clinic	Virtual	60 minutes

Final dates: [DATES AND TIMES]

COST

Founding cohort price: **\$795**, pending final launch approval.

Additional travel or meal expense requested: \$ _____

Total reimbursement requested: \$ _____

INFORMATION HANDLING

I will use only public, synthetic, anonymized, or employer-approved examples. I will follow all current employer policies for AI, software, privacy, security, records, and confidential information. The program does not require company credentials or confidential data.

The workshop produces a pilot, not production software. Any broader implementation, system connection, procurement, or deployment would follow normal company approval processes.

INTERNAL SHARE-BACK

Within two weeks of the Proof Review, I will provide:

- a short demonstration of the bounded pilot;
- the measured result and any new friction;
- the human review and safety controls;
- my recommendation to expand, revise, maintain, or stop.

APPROVAL

Manager decision: Approved / Approved with conditions / Declined

Conditions:

Manager name: _____ Date: _____

Participant name: _____ Date: _____

PROGRAM CONTACT

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[Program overview](#)

Replace bracketed and pending details before sending.